

The Benefits of Using Templates

The advantages of using templates for proposal and development teams.

Templates encourage repeatability and efficiency. Reworking your documents/spreadsheets for every project or proposal wastes valuable time and money. Instead, focus on content and completing tasks. Templates can be utilized and customized for various purposes and audiences. In addition, they allow your company to keep your brand consistent.

Easy to use

Utilizing furnished RFP analysis results templates (e.g. Compliance Matrices) is less laborious than modifying generic Excel reports/matrices or cutting-and-pasting between spreadsheets or documents.

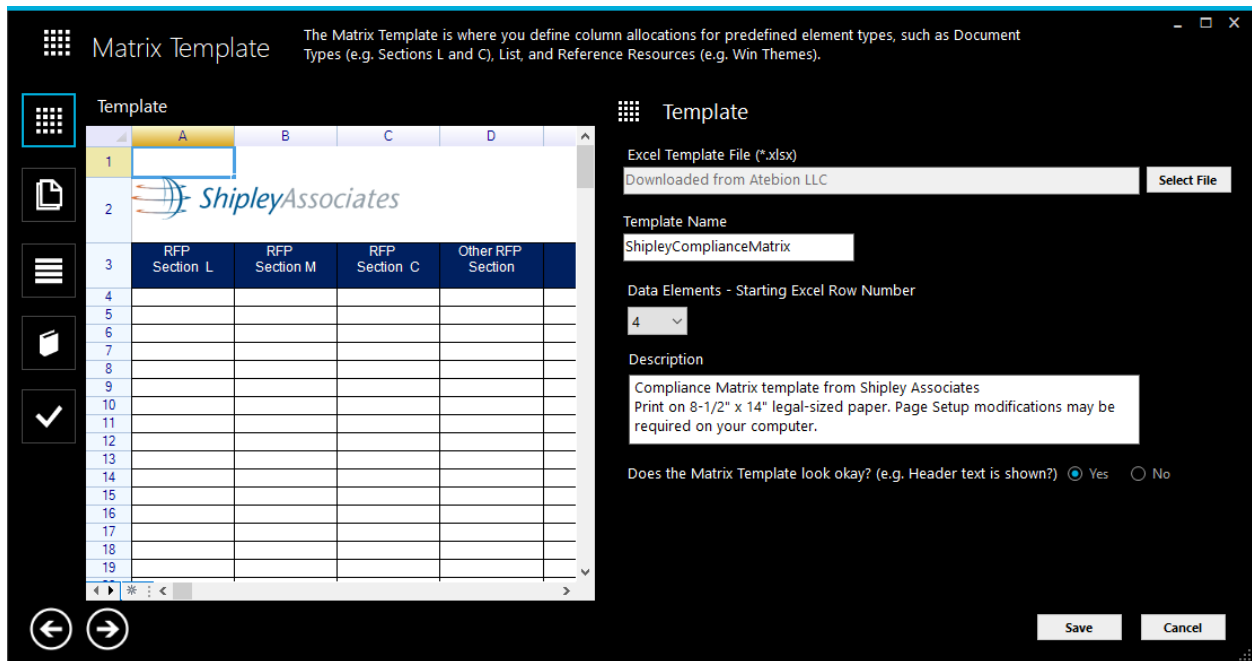
Typically, our new users start off working with our collection of templates before creating their own.

Imagine being up and running the first time within 15 minutes with a nice selection of templates.

Templates Save Money and Time

Using templates helps to decrease costs and saves time. Having a defined structure already built is extremely cost-effective. This allows the proposal manager to spend more time on a proposal rather than having to reinvent reports/matrices structures every time.

We want to thank Shipley Associates for providing Excel templates to Atebion LLC. Additionally, Atebion provides templates from some of our other users.



Increase Flexibility

As users learn the power of our tools capabilities, they either modify provided templates or create their own custom templates.

Deciding what and how to show information is critical in presenting information in your artifacts. Being able to preserve structure and appearance in a template for your different clients is significant.

Provides Consistency and Uniformity

Templates make reports/matrices have a unified appearance.

Non-Template reports/matrices can differ in how information is presented, leaving each employee to individually decide on how to display this critical information.

Templates allow for a constant form and structure, which makes it easier for your team to locate important aspects quickly. Uniformity impresses prospective and current clients with your company branding.

Reduction in Errors

Let's face it, we make mistakes when we are bored, such as cutting-and-pasting between spreadsheets and documents.

Templates prevent mistakes by enforcing a consistent essential content. Templates are a framework of elements required to be present to complete the report/matrix. In addition, templates always ensure the full completion of a report/matrix. When specific information is mandatory to complete, it's more difficult to be accidentally omitted in templates.

Templates have countless benefits for companies who elect to use them, including cost and time savings, increased consistency, ease of use, and the reduction of mistakes. Templates help proposal and business development teams focus on what really matters.

Atebion LL includes template support for their Professional Document Analyzer and Matrix Builder. The Matrix Builder is included with the Professional Document Analyzer.