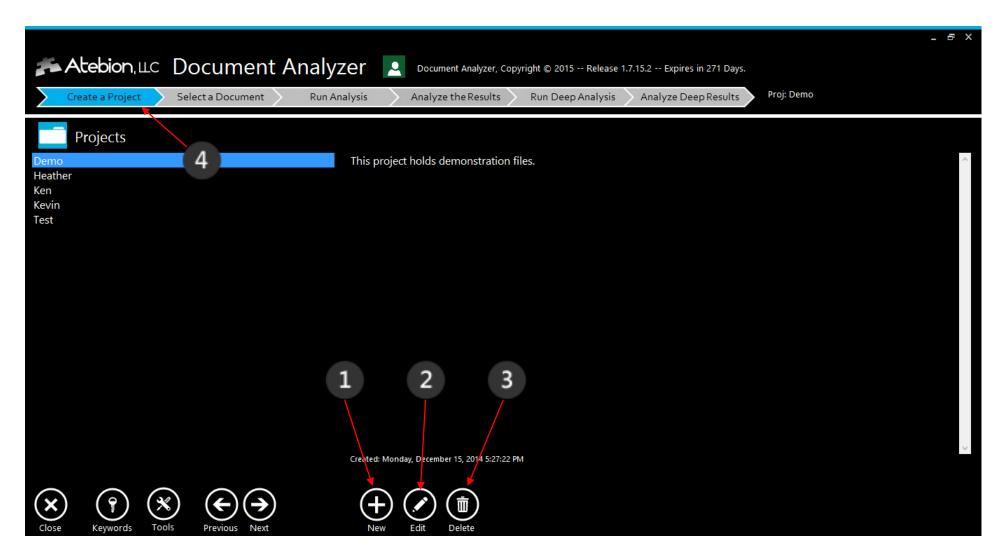


Purpose:

A project is similar to a folder used to hold documents. You can organize your documents anyway you want, such as by client or by proposal.



- 1. New button Click to add a new Project.
- 2. Edit button Click to change the selected Project's description. Note you cannot change the Project's name, because the Project's name is the data key for the data structure.
- 3. Delete button Remove the selected Project and associated documents.
- 4. This chart contains a series of steps with the current step denoted in Blue.