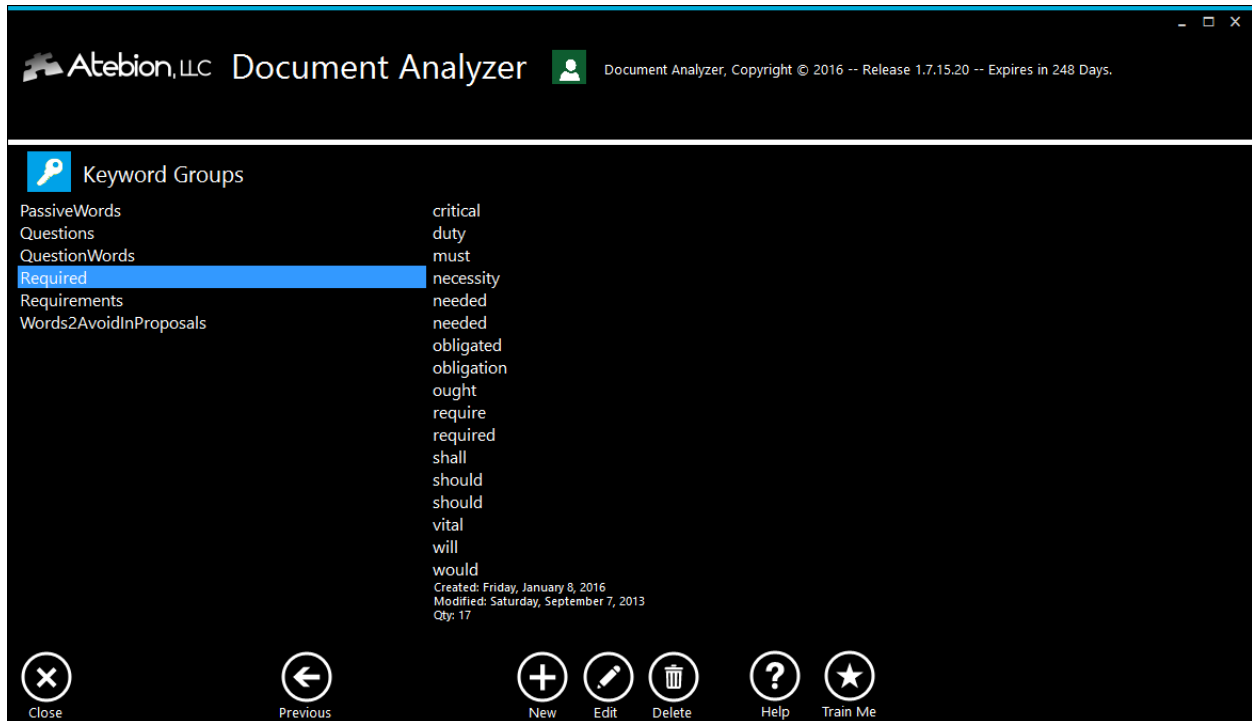


Document Analyzer

Keyword Groups

This panel is where you select a Keyword Group to Add, Edit or Delete.



At the bottom of the application are three buttons as follows:

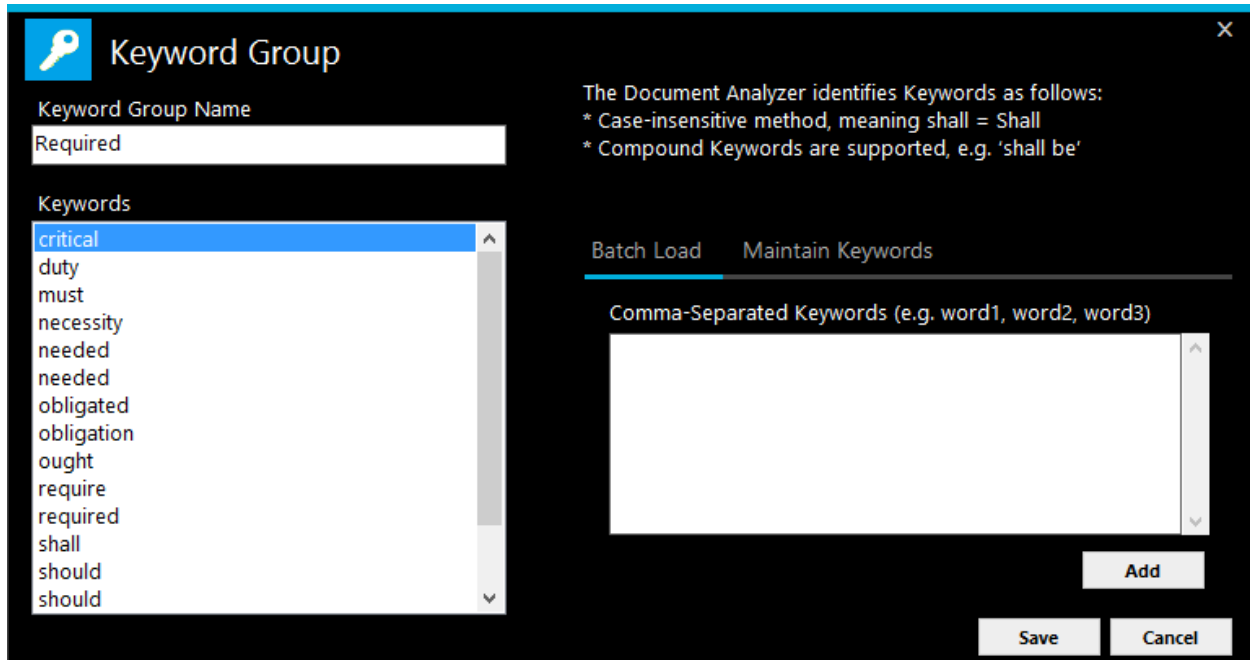
- New – Click to create a new Keyword Group. A popup window will be displayed where you can enter new keywords. See the next page for more detail.
- Edit – Select a Keyword Group and Click the Edit button. A popup window will be displayed where you can enter new keywords, remove and rename keywords. See the next page for more detail.
- Delete – Select a Keyword Group and Click the Delete button. This will remove the selected Keyword group, so care should be given before Deleting.



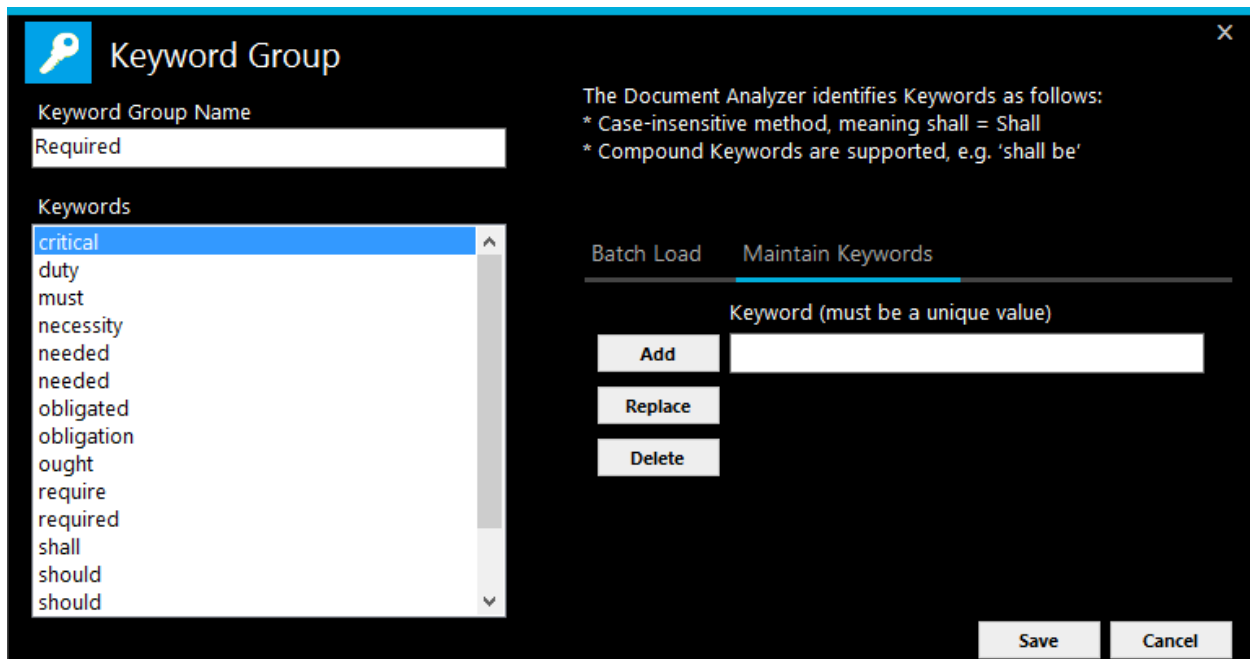
New & Edit Keyword Groups

Below is the popup window for Adding New or Editing Keywords.

You can Add New Keywords as Comma-Separated values or Click on the Maintain Keywords to modify individually.



Enter a keyword into the textbox to Add a new keyword or Replace a selected keyword. Click the Delete button to remove a selected keyword. When you have completed, Click the Save button.



Deleted Keyword Groups – Undelete Steps








Deleted Keyword Groups are not fully removed. They are relocated and renamed.

There is a manual process to restore a deleted Keyword Group. See the steps below for details.

1. On the Keyword Group panel Click on the Blue Key icon.




2. After clicking on the Blue Key icon, the Windows Explorer will open to the folder where your Keyword Group are held. – Click on the Removed folder.

Name	Date modified	Type
 Removed	5/5/2016 10:26 AM	File folder
 PassiveWords.xml	11/26/2015 10:06 ...	XML File
 Questions.xml	10/30/2015 11:26 ...	XML File
 QuestionWords.xml	8/1/2014 6:58 AM	XML File
 Required.xml	9/7/2013 1:01 PM	XML File
 Requirements.xml	8/1/2014 6:58 AM	XML File
 Words2AvoidInProposals.xml	11/2/2013 1:24 PM	XML File








3. Next Click on the Keywords folder.

Name	Date modified	Type
 Keywords	5/5/2016 10:26 AM	File folder









4. If you have deleted Keyword Groups they will be held in this folder (...AppData\Local\Atebion DA\KeywordsGrp\Removed\Keywords). You will notice the deleted Keyword Groups are prefixed with a "~" symbol.

Name	Date modified	Type
 ~Test.xml	5/5/2016 10:26 AM	XML File









5. Select the Keyword Group (xml) file that you want to undelete. Then click "ctrl c" keys on your keyboard to copy the selected file. Next, go back to your original Keyword Group folder (...AppData\Local\Atebion DA\KeywordsGrp).

Name	Date modified	Type
 Removed	5/5/2016 10:26 AM	File folder
 PassiveWords.xml	11/26/2015 10:06 ...	XML File
 Questions.xml	10/30/2015 11:26 ...	XML File
 QuestionWords.xml	8/1/2014 6:58 AM	XML File
 Required.xml	9/7/2013 1:01 PM	XML File
 Requirements.xml	8/1/2014 6:58 AM	XML File
 Words2AvoidInProposals.xml	11/2/2013 1:24 PM	XML File

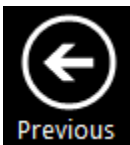
- Click "ctrl v" keys on your keyboard to paste the Keyword Group into your folder.

Name	Date modified	Type
 Removed	5/5/2016 10:26 AM	File folder
 ~Test.xml	5/5/2016 10:26 AM	XML File
 PassiveWords.xml	11/26/2015 10:06 ...	XML File
 Questions.xml	10/30/2015 11:26 ...	XML File
 QuestionWords.xml	8/1/2014 6:58 AM	XML File
 Required.xml	9/7/2013 1:01 PM	XML File
 Requirements.xml	8/1/2014 6:58 AM	XML File
 Words2AvoidInProposals.xml	11/2/2013 1:24 PM	XML File

- Select the Undeleted Keyword Group (xml) file and Right Mouse Click. Select the Rename menu item and Remove the "~" prefix.

Name	Date modified	Type
 Removed	5/5/2016 10:26 AM	File folder
 PassiveWords.xml	11/26/2015 10:06 ...	XML File
 Questions.xml	10/30/2015 11:26 ...	XML File
 QuestionWords.xml	8/1/2014 6:58 AM	XML File
 Required.xml	9/7/2013 1:01 PM	XML File
 Requirements.xml	8/1/2014 6:58 AM	XML File
 Test.xml	5/5/2016 10:26 AM	XML File
 Words2AvoidInProposals.xml	11/2/2013 1:24 PM	XML File

- To refresh the Document Analyzer (in the Keyword Group panel), Click the Previous button



- Finally, Click the Keyword Group button and you will see your Keyword Group has been restored.

